JOB POSTING

POSITION TITLE	Physical Literacy Program Leader
REPORTS TO	Supervisor of Physical Literacy Programs
COMMITMENT	Part-time; 2-25 hours/week; January 2027 start
COMPENSATION PACKAGE	Range between $19.25 and $22.25/hour

ORGANIZATION SUMMARY

Founded in 2008, PISE is a non-profit organization that provides programs and services for South Vancouver Island while managing the Pacific Institute for Sport Excellence facility, the first summer sport institute in Canada. Nationally recognized for work in the areas of **physical literacy** and **inclusion**, PISE is also a part of the ViaSport Regional Alliance in BC. The organization helps build a healthy, active community while focusing on inclusion, physical literacy, active living and supporting the development of performance sport. PISE's driving purpose is to transform lives through healthy activity and sport by providing physical activity and health education programming and services for children, youth and adults. Visit PISE.ca to learn more.

POSITION SUMMARY

Physical Literacy Leaders work across Victoria to deliver programs for children and youth age 18 months-18 years old that develop physical literacy. In this role, you will be responsible for facilitating games and play based activities that develop the movement skills and confidence of children and youth in a safe, engaging and welcoming environment. This role may also encompass the facilitation of balance bike programs, early years programs and adapted programs. PISE is committed to providing programs for children & youth who many not otherwise have access and therefore leaders may work with vulnerable youth, children who experience a disability, indigenous communities and low-income families. Delivery occurs at PISE, in Elementary and Middle schools, recreation centers, and community centers across the Greater Victoria region.

KEY ROLES & RESPONSIBILTIES

- Work as part of a team overseeing the delivery of fun, engaging programs for children and youth that use physical activity to develop physical literacy
- Teach movement skills through games and play-based activities
- Ensure a safe environment (physically & emotionally) for both the children and staff
- Maintain verbal and written communication with the team regarding successes and challenges
- Deliver first aid as necessary
- Responsible for transportation to/from your offsite locations and equipment drops
- Promote PISE as a destination for health, physical activity, education, sport development & community programs
- Complete other tasks related to the physical literacy department

KNOWLEDGE, SKILLS & ABILITIES

- Demonstrates a sound understanding of physical literacy and developmental traits of children
- Possesses strong leadership and interpersonal skills
- Demonstrates drive and initiative
- Ability to build strong relationship based on trust, support, and open communication
- Analyzes issues and resolves problems with excellent judgement and decision-making skills
- Promotes teamwork and commitment to PISE's overall mission, vison, and goals

QUALIFICATIONS

- Post-secondary degree/diploma in Sport Science, Education, Child Development or other related field (or working towards) or equivalent experience
- Experience leading a variety of physical activities and sports for children and youth with varying abilities
- Current Standard First Aid CPR/AED Level C
- Current Police Information Check with Vulnerable Sector Screen, or willingness to provide one prior to start of position
- NCCP Fundamental Movement Skills certificate considered an asset or willingness to obtain in training
- HIGH Five Principles of Healthy Childhood Development certificate considered an asset
- Experience with balance bikes considered an asset
- Experience with early years ages considered an asset
- Physical Literacy Instructor Certification considered an asset
- Healthy lifestyle and an interest in health & wellness

POTENTIAL SHIFTS

Shifts would take place during the following times, Monday to Sunday. **Shift times can range between 2-8 hours/day.** Shifts are flexible and can be adjusted to fit your schedule on a part-time basis. The schedule below indicates the hours our programs typically fall into.

Day	Time Frame
Monday	8:00am-5:00pm
Tuesday	8:00am-6:30pm
Wednesday	8:00am-5:00pm
Thursday	8:00am-5:00pm
Friday	8:00am-9:00pm
Saturday	9:30am- 5:30pm
Sunday	8:30am – 5:00pm

TO APPLY

Please submit a resume and a cover letter by **11:59pm, December 2nd, 2026** to:

Arleen Atwal
HR and Administrative Coordinator
careers@pise.ca

Thank you for your interest in PISE.

Please note, due to the number of resumes received,
only candidates selected for an interview will be contacted.

Pursuant to Section 41 of the BC Human Rights Code, preference may be given to applicants of the four designated groups; women, persons with disabilities, Aboriginal peoples, and visible minorities.